

# CURRICULUM VITAE

## PERSONAL DETAILS

- **Full name:** Tsogtbaatar Gankhuyag
- **Qualification:** Certified Lead Auditor of ISO9001, ISO45001, ISO14001 standards
- **Email address:** [tsogtbaatar@oshmi.mn](mailto:tsogtbaatar@oshmi.mn)
- **LinkedIn:** <https://www.linkedin.com/in/tsogtbaatar-gankhuyag-9439623a/>
- **Mobile telephone number:** 976-88110905
- **Website:** <http://www.oshmi.mn>



## WORK EXPERIENCE

- **Name of current employer organization:**  
OSHMI GROUP LLC
- **Organization's website:** <http://www.oshmi.mn>
- **Position titles:**  
**Executive Director**, August 01, 2018 – Present

I have been appointed for this position second time and my main responsibility is for leading business development projects, supervising major consulting projects to introduce ISO international management system standards in my client companies, and manage the organization's daily operations.

**Lead Consultant, Board member**, September 1, 2015 – July 31, 2018

As a lead consultant, I manage the consulting projects of OSHMI by supervising all other consultants' and trainers' performances. Also, I work as a Board member and I contribute to the Executive Director's strategic and operational achievements and help the management team to make business decisions.

**Executive Director**, June 1, 2012 – August 31, 2015

I was mainly responsible for leading business development projects, supervising major consulting projects to introduce ISO international management system standards in my client companies, and managing the organization's daily operations. During the time when I had appointed as Executive director, OSHMI expanded its operations through the OHS and ISO consulting service market in Mongolia and became the market leader by launching international accredited OHS training and ISO consulting services cooperated with several international institutions including OSHAcademy (USA), BSI (Great Britain) and PECB (Canada).

**Manager and Co-Founder**, April 1, 2011 – May 31, 2012

I had managed the ISO consulting projects which introduce international management system standards including ISO9001 (Quality), 14001 (Environment), OHSAS18001 (Occupational Health and Safety) in client companies in order to be met the requirements of their international customers located inside and outside of Mongolia.

- **Name(s) of previous employer(s)/organization(s):**  
"ALTAN JOLOO GROUP" LLC

Since 2010, I had been working at several businesses of Altan Joloo Group in order to equip myself with real-world business knowledge, skills, and experiences while working at my consulting firms, OSHMI and IRIM.

- **Organization's website:** <http://www.altanjoloo.mn>
- **Position held:**  
**Executive Director of Altan Joloo Trade LLC (Sansar supermarket chain)**, February 16, 2017 – April 30, 2018  
Manage daily operations of the company by supervising the team of business units and supporting department directors. Define the company's business and strategic policies, develop business and operational plans, and support business development and marketing projects. I have established a Balanced Score Card system as part of strategic management, ISO9001 compliant quality management system, Loyalty Card system for end-users as part

of a marketing campaign, and improved human resource policy and performance using various methods. As a result, the company's financial and non-financial performances have increased. For instance, the customer retention rate has progressed from 65% to 85% thanks to the new loyalty program launched.

**Deputy Director of Altan Joloo Impex LLC, March 13, 2015 – September 15, 2015**

I worked as a Deputy Director as per the request of the Altan Joloo Group, the parent company. As Altan Joloo Impex LLC is an importing company, it is crucial to balance demand and supply in daily operations. Therefore, my principal duties focused on introducing the Sales and Operation Planning (S&OP) system in order to improve connections between the company strategy and operational management as well as enhancement of the company's financial efficiency.

**Head of The Marketing Department of Altan Joloo Trade LLC, March 15, 2010 – March 15, 2011**

Initially, I was hired as senior marketing manager for the company and then I moved quickly to the head of the marketing department. Thus, my main responsibilities were supervising marketing managers, developing marketing plans, implementing marketing campaigns, and assessing the results of whole marketing activities. In addition, I created an influential rewarding system to motivate supermarket managers of the company for progressing financial and non-financial results of the business units.

- **Name(s) of previous employer(s)/organization(s):**  
"INDEPENDENT RESEARCH INSTITUTE OF MONGOLIA" /IRIM LLC/
- **Website:** <http://www.irim.mn> and <http://www.mirim.mn>
- **Position held:**

**Co-Founder, February 1, 2015 – A**

As I Co-Founder of the organization, I participate in annual shareholders' meetings and elect board members who have the responsibility to appoint the Executive director and evaluate his/her performance of the year. Moreover, one of my principal duties is that make strategic business decisions for the development of the company when requires. For example, we established the first daughter company of IRIM LLC in 2013 and it (MIRIM Consultancy LLC) specializes in economic and market research, business consultancy, and IT innovation.

**Chairman, Board member, and Consultant, March 1, 2010 – January 31, 2015**

After my previous position, I started working as a Board member and Chairman who supports the Executive Director and participates in developing business and strategic plans of the organization. In addition, I worked as a consultant on some major research projects related to business and marketing research.

**Executive Director and Co-Founder, April 4, 2008 – January 01, 2010**

I managed the operations of the company daily. I was managing various research projects that were implemented throughout Mongolia ranging from International organizations' orders to National level policy studies.

- **Name(s) of previous employer(s)/organization(s):**  
"PRESS INSTITUTE OF MONGOLIA" NGO
- **Website:** <http://www.pressinst.org.mn>
- **Position held:**

**Head of The Research Department and Lead researcher, October 6, 2006 – April 1, 2008**

I was responsible for managing the department, conducting various research and monitoring about the media and press sector of Mongolia, supervising the other researchers, and reporting the research results to the public of Mongolia. As I was working as an assistant researcher at this institute when I was a student, I started the job right after graduation. First, I was working as a researcher, and then I was promoted to the lead researcher and then to the department head.

## ACADEMIC RECORD

Study period from - to	Name and address of institution	Degree obtained (Master and Bachelor only)
2021-2024	Melbourne Business School, The University of Melbourne Melbourne, Australia	Master of International Business (Graduate student)
2015-2016	ATHE (Awards for Training and Higher Education) Cardiff, Wales, The United Kingdom	Level 7: Strategic Management Post Graduate Diploma (# 35339)
2002-2006	School of Social Science, National University of Mongolia, Ulanbator, Mongolia.	Bachelor's degree in Sociology (# D200615432)

## SHORT-TERM TRAINING AND CERTIFICATIONS

Date	Training attended, location	Certificate
2021	ISO 20700:2017 Guidelines for Management Consultancy Services Training and is now Trained in ISO 20700 By CMC-Global, MMCI	Certificate of Participation No: 0585/21
2021	Franchising as a growth strategy, EBRD	Certificate of Completion
2020	Professional Member, American Society for Quality	Professional Member certificate
2019	QACS International, New Delhi, India	ISO9001, ISO45001, ISO14001 Provisional Auditor Approval (Code: 34, 35)
2019	Lead Auditor Training for ISO50001:2018 Energy management system, Altis Certification Services Pvt. Ltd.	Certificate of Completion (ACS/ENMS-19/03/MSCS003)
2019	Lead Auditor Training for ISO22000:2018 Food safety management system, Altis Certification Services Pvt. Ltd.	Certificate of Completion (ACS/FSMS-19/03/MSCS005)
2019	Lead Auditor Training for ISO27000:2013 Information Security management system, Altis Certification Services Pvt. Ltd.	Certificate of Completion (ACS/ISMS-19/03/MSCS005)
2019	Lead Auditor Training for ISO14001:2015 Environmental management system, Altis Certification Services Pvt. Ltd.	Certificate of Completion (ACS/EMS-19/03/MSCS007)
2019	Lead Auditor Training for ISO45001:2015 Health and Safety management system, Altis Certification Services Pvt. Ltd.	Certificate of Completion (ACS/OHSMS-19/03/MSCS007)
2019	Lead Auditor Training for ISO9001:2015 Quality management system, Altis Certification Services Pvt. Ltd.	Certificate of Completion (ACS/QMS-19/03/MSCS008)
2018	5S productivity method training course, Daewoo House LTD, Tokyo, JAPAN	Certificate of Completion
2017	ISO20700:2017: Guidelines for Management Consultancy Services, Mongolian Management Consultants' Institute, Ulaanbaatar, Mongolia	Certificate of Completion
2015	Professional Evaluation and Certification Board (Canada), Ulaanbaatar, Mongolia	Certified ISO 9001 Lead Auditor (PECB-QMSLA-100101)
2014	Occupational safety and health professional (USA), Ulaanbaatar, Mongolia	OSHAcademy, Geigle safety group (OSHAcademy),
2014	Completed all levels of speaking English courses of Talk Talk English. Ulaanbaatar, Mongolia	Certificate of 9th stage
2014	"Corporate Governance" Training, Corporate Governance Center, Ulaanbaatar	Certificate of Attendance
2014	Retraining for OSH Trainers, Center for Employment Service, Ulaanbaatar	Qualified trainer
2013	Course for preparing National Management Consultant, Mongolian Management Consultants' Institute, European Bank of Reconstruction's BAS Program, Ulaanbaatar, Mongolia	Successfully completed certificate
2013	ISO 9001:2008 Auditor/Lead Auditor Course (IRCA accredited course # A17038), SGS Academy, Hong Kong, China	Auditor/Lead Auditor of ISO 9001:2008 standard

2013	Training in various types of Management courses, such as Business Model Generation, Business Process Reengineering, S&OP Sales, and Operation Planning. YMC LLC, Ulaanbaatar, Mongolia	Certificate of attendance
2012	OHSAS 18001:2007, ISO 9001:2008 Internal auditor course, MRC&C, Ulaanbaatar, Mongolia	Internal auditor
2012	“ISO 9001:2008, OHSAS 18001:2007 Internal Auditor” course, MRC&C, Ulaanbaatar	Internal auditor
2012	OSH Specialist Training, Ulaanbaatar, Mongolia	Internationally recognized certificate
2010	Social Research Method, International Development Research Center (IDRC), Pan Asia Networking (PAN), Dream IT Project Ulaanbaatar, Mongolia	Certificate of attendance

### AWARDS / HONOURS/ COMMENDATIONS (national/international /college/university /workplace)

- 2019, “Australia Awards Scholarship”, DFAT, Australian Government
- 2006, “Academic Scholarship”, Academic Council of National University of Mongolia
- 2005, “The Best Student of the Year 2005”, National University of Mongolia
- 2005, “Leader Student” Gold Medal, Mongolian Student Union
- 2004, “The Best Student of Sociology and Social Work Department”, National University of Mongolia
- 2006, 1st place, Student scientific conference of Social Science School, National University of Mongolia
- 2005, 1st place, “LEADER 2005” scientific conference, Children and Young People’s Development Center of Ulaanbaatar, Mongolian Lector Center
- 2005, 1st place, “EREL SHIIDEL” scientific conference, Social Research Institution of National University of Mongolia, Social Science School of NUM

### DETAILS OF RESEARCH EXPERIENCE INCLUDING PUBLICATIONS (if applicable)

I have broad experience in research and evaluation projects that I have managed and took part in more than 60 nationwide projects (I worked on these projects when I worked at IRIM LLC) and an excellent experience in Integrated management system standards that I have consulted for over 40 organisations. My specialisation is management system integration: Effective establishment of the International strategic and operational management system standards to meet the international business requirements. I have listed below just management consultancy projects implemented by me while I am working at OSHMI.

Project name	Client /Sponsor	Date	Position
ISO9001:2015, ISO14001:2015, and ISO45001:2018 (IMS) consulting service for Monnis Service Support LLC	Monnis Service Support LLC (After-sales maintenance of mining equipment)	15/09/2021 – Current	Lead Consultant
ISO9001:2015 and ISO45001:2018 consulting service for Skytel Group LLC	Skytel Group LLC (Telecommunication, Internet, IP TV, content)	15/07/2021 – Current	Lead Consultant
ISO9001:2015 consulting service for NP Petroleum LLC	NP Petroleum LLC (Petroleum)	01/10/2021 – Current	Lead Consultant
ISO9001:2015 & ISO45001:2018 consulting service for Sinchi Oil Group LLC	Sinchi Oil Group LLC (Petroleum)	15/09/2021 – Current	Lead Consultant
ISO9001:2015 & ISO45001:2018 consulting service for Sidar LLC	Sidar LLC (Coal mining)	25/04/2021 – Current	Lead Consultant
ISO9001:2015 & Strategy for Net Capital Financial Corporation LLC	Net Capital Financial Corporation LLC (Micro finance)	15/03/2021 – Current	Lead Consultant

ISO9001:2015 consulting service for Chingeltei District Governor's Office	Chingeltei District Governor's Office (Public)	15/04/2021 – Current	Lead Consultant
ISO9001:2015 consulting service for Baruun Urt sum Governor's Office in Sukhbaatar Province	Baruun Urt sum Governor's Office (Public)	15/04/2021 – Current	Lead Consultant
ISO9001:2015 consulting service for Hobby School	Hobby School (Education)	01/05/2021 – Current	Lead Consultant
ISO9001:2015 consulting service for Orgil School	Hobby School (Education)	15/05/2021 – Current	Lead Consultant
ISO9001:2015, ISO14001:2015, and ISO14001:2015 introduction service for "Monhorus International" LLC	"Monhorus International" LLC (Energy product manufacturing)	15/01/2021 – 01/07/2021	Lead Consultant
ISO45001:2018 and ISO14001:2015 introduction service for "Next Group" LLC	"Next Group" LLC (Retailing)	15/06/2020 – 01/06/2021	Lead Consultant
Strategy and KPIs development service (Balanced Scorecard) for "Ganbros" LLC	"Ganbros" LLC (Furniture factory)	20/04/2020– 01/02/2021	Lead Consultant
ISO22000:2018 introduction service for "Unud Uvlukh Trade" LLC	"Unud Uvlukh Trade" LLC (Meat manufacturing)	15/08/2020 – 15/12/2020	Lead Consultant
Strategy, KPIs development and ISO9001:2015 introduction service for "Khulan Uul" LLC	"Khulan-Uul" LLC (Retailing)	01/08/2020 – 01/12/2020	Lead Consultant
Strategy and KPIs development service (Balanced Scorecard) for "BCI" LLC	"BCI" LLC (Printing and publishing)	15/01/2020– 15/04/2020	Lead Consultant
Consulting service implementing ISO9001 in "Chiglel" LLC	"Chiglel" LLC (Food manufacturing)	15/04/2019 – 15/11/2019	Lead Consultant
Consulting service implementing ISO9001 and ISO45001 standards in "Javkhlant Gobi Investment" LLC	"Javkhlant Gobi Investment" LLC (Logistic)	01/04/2019 – 15/07/2019	Lead Consultant
Consulting service implementing ISO9001, ISO14001, ISO45001 standards in "GOYO" LLC by integrated management system approach.	Goyo LLC (Cashmere production)	25/03/2019 – 15/07/2019	Lead Consultant
Consulting service implementing ISO9001, ISO14001, ISO45001 standards in "Petrovis oil" LLC by integrated management system approach.	"Petrovis Group" LLC (Petroleum import, sales)	20/08/2018 – 15/08/2019	Lead Consultant
Consulting service implementing ISO9001 and ISO45001 standards in "Unud Uvlukh Urlakhui" LLC	"Unud Uvlukh Urlakhui" LLC (Food manufacturing)	25/03/2018 – 25/10/2018	Lead Consultant
Consulting service implementing ISO9001 and ISO45001 standards in "Gal Impex" LLC	"Gal Impex" LLC (Fire distinguishing system production)	25/03/2018 – 25/10/2018	Lead Consultant
Consulting service implementing ISO9001 standard in "Darkhan Heating Company" LLC	"Darkhan Heating Company" SOC (Heating transmission, distribution and supply )	25/03/2018 – 25/03/2019	Lead Consultant
Consulting service implementing ISO9001 and ISO45001 standards in "Shilen Khiits" LLC	"Shilen khiits" LLC (Glass production)	01/06/2018 – 01/02/2019	Lead Consultant
Consulting service implementing ISO9001 and ISO45001 standards in "Darkhan-Selenge electricity distribution network" JSC	"Darkhan-Selenge electricity distribution network" JSC (Electricity distribution and supply )	25/03/2018 – 01/04/2019	Lead Consultant
Consulting service implementing IMS standards (quality, environment, safety) in "BCI" LLC	"BCI" LLC (Printing and publishing)	20/02/2018 – 15/12/2019	Consultant

Consulting service implementing IMS standards (quality, environment, safety) in "IRL" LLC	"IRL" LLC (Logistic and transportation)	25/06/2017 – 25/08/2017	Consultant
Consulting service implementing IMS standards (quality, environment, safety) in "UMECO" LLC	"UMECO" LLC (Luxury furniture production)	15/01/2017 - 15/08/2017	Consultant
Consulting service to implement IMS in "Nomin Construction Development Group" LLC	"Nomin Construction Development Group" LLC (Construction project management)	15/11/2016 – 15/09/2017	Lead consultant
Consulting service on implementing ISO9001:2015 standard in "Tsegts" LLC	"Tsegts" LLC (Security guarding service)	10/12/2016 – 01/05/2017	Consultant
Consulting service on implementing OHSAS18001:2007 standard in "Terra Express" LLC	"Terra Express" LLC (Logistic and transportation)	10/12/2016 – 01/05/2017	Consultant
Consulting service on implementing OHSAS18001:2007 standard in "Esto" LLC	"ESTO" LLC (Road construction)	10/07/2015 – 01/10/2015	Consultant
Consulting service on implementing OHSAS18001:2007 standard in "Sivee Ovoo" JSC	"SHIVEE OVOO" JSC (Coal mining)	10/07/2015 – 01/10/2015	Consultant
Training and consulting service on implementing OHSAS18001:2007 standard in "Mobicom group" LLC	"Mobicom group" LLC (Telecommunication operator)	10/06/2015 – 01/10/2015	Consultant
Training and consulting service on implementing OHSAS18001:2007 standard in "Shunkhlai group" LLC	"Shunkhlai group" LLC (Petroleum import, sales)	10/05/2014 – 10/12/2014	Lead consultant
Consulting service for establishing and implementing ISO 9001:2008 and OHSAS 18001:2007 standards in "BUTI" LLC /as an Integrated management system/	"BUTI" LLC (Construction)	20/01/2013 – 20/01/2014	Lead consultant
Consulting service for establishing and implementing ISO 9001:2008 and OHSAS 18001:2007 standards in "Altainzam" JSC	"Altainzam" JSC (Road construction)	15/01/2012 - 15/01/2013	Lead consultant
Consulting service for establishing ISO 9001:2008 and OHSAS 18001:2007 standards in "KTK" LLC	"KTK" LLC (Road construction)	10/02/2012 - 20/06/2013	Lead consultant
Consulting service for establishing ISO 9001:2008 and OHSAS 18001:2007 standards in "Anandroad" LLC	"Anandroad" LLC (Road construction)	10/12/2011 - 20/04/2013	Lead consultant
Consulting service for establishing ISO 9001:2008, OHSAS 18001:2007 and ISO14001:2004 standards in "Monroad" LLC	"Monroad" LLC (Road construction)	10/12/2010 - 01/01/2012	Lead consultant
Consulting service for establishing ISO 9001:2008, OHSAS 18001:2007 and ISO14001:2004 standards in "Bambai Security Services" LLC /as an Integrated management system/	"Bambai Security Services" LLC (Security guarding service)	10/12/2011 - 30/12/2012	Lead consultant
Consulting service for establishing ISO 9001:2008 and OHSAS 18001:2007 standards in "Ulaanbaatar Buyan" LLC	"Ulaanbaatar Buyan" LLC (Cemetery)	20/03/2012 – 20/03/2013	Lead consultant

#### DETAILS OF NETWORKS AND MEMBERSHIPS (including professional memberships if applicable)

- Professional Member of American Society for Quality, the USA since 2020
- Professional Member of “Mongolian Management Consultants’ Institute” NGO since 2017

### REFEREES (please include, details of current workplace & designation and contact details)

- **Batbaatar Dashzeweg,**
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- **Tamir Chultemsuren,**
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### APPROVAL

All the above information about me is true and they will prove my experience and qualification.

Date: 19th of December, 2021.

Sign: Tsogtbaatar Gankhuyag